# Workload Management

1. What is your role in the company?

- [ ] Executive/Senior Management

- [ ] Manager

- [ ] Staff/Employee

- [ ] Intern

- [ ] Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. How long have you been with the company?

- [ ] Less than 1 year

- [ ] 1-3 years

- [ ] 3-5 years

- [ ] 5-10 years

- [ ] More than 10 years

3. Please, rate the effectiveness of workload management in your team/department? (1 being very ineffective, 10 being very effective)

- [ ] 1

- [ ] 2

- [ ] 3

- [ ] 4

- [ ] 5

- [ ] 6

- [ ] 7

- [ ] 8

- [ ] 9

- [ ] 10

4. Do you feel that your workload is manageable within regular working hours?

- [ ] Yes, always

- [ ] Yes, most of the time

- [ ] Sometimes

- [ ] Rarely

- [ ] No, never

5. How often do you experience work overload or feel overwhelmed by your workload?

- [ ] Very frequently

- [ ] Frequently

- [ ] Occasionally

- [ ] Rarely

- [ ] Never

6. Are you able to prioritize tasks effectively to manage your workload?

- [ ] Yes, always

- [ ] Yes, most of the time

- [ ] Sometimes

- [ ] Rarely

- [ ] No, never

8. How can the company support employees in managing their workloads more effectively?

- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_